



NPS HALEAKALA SUMMER TEAM INTERNSHIP 2016

FULL POSITION DESCRIPTION

Kupu is a 501c3 nonprofit organization which aims to empower youth to serve their communities through character building, service learning, and environmental stewardship. Kupu aims to train and equip young adults in Hawai'i and throughout the Pacific Rim with work skills, life skills, and knowledge to help them become successful as individuals and as part of the greater community. Kupu is staffed by people with a heart to better Hawai'i while working as a team with a purpose of doing what is pono and doing what is best for Hawai'i and its people. Kupu is a team-focused, vibrant, and synergistic organization whose culture is dynamic and seeks to make a larger impact on Hawai'i. Kupu Mission "To empower youth to serve their communities through character-building, service-learning, and environmental stewardship opportunities that encourage integrity (pono) with God, self and others."

Kupu's Program Goals

- Provide training and education to Hawai'i's youth
- Help to expose youth to conservation issues and develop an environmental mindset
- Assist community development through skills training, job and internship placement, and career pathway development

As an AmeriCorps member, applicants cannot exceed the maximum allowable terms as set forth by the Corporation for National Community Service. To find out the current regulations regarding eligibility, please visit the AmeriCorps website.

**Kupu is committed to making reasonable accommodations upon request for those with disabilities. For details please contact Kupu at 808-735-1221 x2002.*

AVAILABILITY:

There are four (4) positions on Maui with the National Park Service at Haleakalā. One (1) team leader (must be 21 years of age or older with a clean driver's abstract) and three (3) team members.

PROGRAM DATES:

June 13th – August 19th, 2016

POSITION DUTIES (Endangered Wildlife Management Intern):

Interns will work as a team all summer and will perform a variety of wildlife management duties involving the Park's endangered species monitoring and predator control programs. Interns primarily assist with the predator control program with some monitoring work of the endangered bird populations. Computer data entry and verifications are also a part of the routine duties. Most work is solitary field work. Examples of work include maintaining predator control traplines, data collection, necropsies, field surveys of nēnē & 'ua'u. Interns will be using computers, office equipment and may use GPS equipment.

Applicants should have an interest in native ecosystem conservation, general coursework/understanding of conservation biology, ability to work in a variety of field conditions including hiking in rough terrain, steep cliffs and inclement weather conditions. Must be able to camp in remote locations in co-ed situations. Knowledge of standard methods involved in gathering and recording field data for research.

POSITION DUTIES (Team leader for Endangered Wildlife Management Intern):

Your primary responsibility is to maximize the learning experience of team members in a safe environment while minimizing the impact of the team on the natural resources. The TL position is a very important position in the HYCC/NPS program; TLs are responsible for their team and help to develop an environment that is supportive and conducive to teamwork and learning. TLs are the authoritative figures that travel with the team during the summer. They are responsible for motivating, developing, disciplining, and looking out for the well-being of each of the members. TLs are also responsible for transporting the members to field sites (in program provided vehicles, sometimes off-road), working alongside their members on field projects, and making sure that their members are prepared for upcoming activities. The TL will also assist with Haleakalā staff in planning and running program-related events. TL applicants must be comfortable working in rugged environments, and be able to perform physically demanding work (see physical and behavioral requirements below*).

On a weekly basis, TLs are required to check in with their program coordinator/manager, keep a record of the team's progress and work efforts and ensure timesheets and other paperwork are turned in on time. TLs will participate in program activities with their teams Monday through Friday, generally from 7am-5pm, with the possibility of camping. Please note that the TL position may involve **substantial commitment outside of program activities, on the weekends**, including communication with team members/ Kupu and Haleakalā staff, completing program-related paperwork, planning logistics for the upcoming work week. *Desired for team leader: Valid driver's license.*

POSITION DUTIES (Cultural Resource Intern):

One Intern will work with the Cultural Resources Program Manager all summer and will perform a variety of cultural resource management duties involving the Park's archaeological resources, Historic buildings and museum collection. Interns primarily assist with archaeological resource condition monitoring and museum collection projects. Computer data entry and verifications are also a part of the routine duties. Examples of work include mapping and describing archaeological site conditions, researching historic buildings data, designing displays of museum objects for visitor enjoyment and interpretation of archaeological sites for park signage.

Applicants should have an interest in National Park Service history, Native Hawaiian archaeology, museum collection management, and the ability to work in a variety of field conditions including hiking in rough terrain, steep cliffs and inclement weather conditions. Must be able to camp in remote locations in co-ed situations. Knowledge of standard methods involved in gathering and recording field data for research. *College degree preferred*

Other duties may include those that are assigned by your site manager or supervisor within the AmeriCorps guidelines.

You may receive training in the following:

- Orientation to the NPS and Haleakalā National Park
- Orientation to park staff and park areas (summit, wilderness, Kīpahulu as appropriate)
- CPR/AED Training
- Park Safety Training
- Ethics & IT Security Training
- On-the-job training in predator control methods & endangered species monitoring
- Other training as needed for position.

POSITION REQUIREMENTS:

Haleakalā National Park extends from sea level to 10,023 feet. The summit area of the park receives anywhere from 40 to 150 inches of rain each year with the coastal area of Kīpahulu receiving over 80 inches. Temperatures at the summit can range between 30 and 70 degrees Fahrenheit at any time of the year. Work will be performed outside and weather can range from hot and sunny, to cold, wet, and windy. Weather changes rapidly, and interns need to be prepared for any type of weather at any time of year. This position is predominantly an outdoor position. Interns must not be afraid of heights. Position requires a great amount of physical exertion at times and must be able to traverse irregular terrain with up to 30 pounds of gear for distances of 3 miles or more. Backcountry duties include hiking to and from remote camps/base with backpacks up to 40 pounds over 3 -12 miles. Elevational differences in work areas may range up to 3,300 feet per day. Most of the field work is solitary with occasional interaction with other park staff. Office work will involve working in a crowded environment.

Interns will be provided with work t-shirts. Raingear and other outerwear will be provided as needed. Interns are required to wear closed-toed shoes at all times (including office work).

BENEFITS:

- Team Members will receive \$400.00* bi-weekly and the Team Leader will receive \$800.00* bi-weekly. Both positions will receive a \$1,212.44 [Education Award](#)- through Kupu's largest supporter, [AmeriCorps](#)
- Opportunity to gain extensive knowledge about a handful of worksites (as interns typically work at a single site during the program)
- Optional College Credits through UH Manoa's Summer Outreach College
- A more focused, in-depth learning experience and further awareness of specific environmental issues
- Opportunity to work side-by-side with a supervisor and potential employer who works in an environmental field you are interested in
- Valuable job and life skills

- And most of all, the opportunity to protect Hawaii's natural resources and make a positive impact in your community
- *Living allowances are subject to taxes and are paid bi-weekly over ten weeks. Should, in special cases, the position last less than 10 weeks, the living allowance will be prorated appropriately. Living allowances are awarded at the above stated amount and are not dependent on hours worked.*

APPLICANT REQUIREMENTS:

1. **Age** - Applicants must be at least 18 years of age by June 13th, 2016.
2. **Diploma** – Applicants must have a high school diploma or equivalent, or working towards one.
3. **Citizenship** - Applicants must be one of the following: a US Citizen, US National, or Lawful Permanent Resident Alien (due to AmeriCorps regulations).
4. **Criminal History Check** – Applicants are subject to a criminal history check.
5. **Housing/Transportation** - Applicants must have their own personal housing and transportation arrangements on-island.
6. **Physical & Behavioral Requirements** - Due to the nature of this program, the physical and behavioral demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
 - a. Able to work extended hours on steep, rugged terrain; under extreme hot and cold weather condition
 - b. Able to hike long distances carrying a 20lb backpack
 - c. Able to lift 30+ lbs, and operate basic hand tools (machetes, shovels, picks, etc)
 - d. Able to work and camp in remote locations with minimal facilities
 - e. Able to work closely, interact according to Kupu's core values and expectations, and camp with agency field crews for consecutive days and weeks

HOW TO APPLY:

1. **Complete the Online Application and Upload Resume and Letters of Recommendation (if available).**
The application can be filled out at the following direct link: or on our website at www.kupuhawaii.org/hycc. Please read ALL instructions and answer questions to the best of your ability. On the application, you will have the opportunity to upload your **resume** and **two** letters of recommendation (if available at that time). Application and all materials must be received by the deadline, March 31, 2016.
2. **Email or Mail Remaining Letters of Recommendation and/or Resume (if not submitted with online application).**
If you do not have your letters or resume at the time you submit your application, they can be sent via email to acforms@kupuhawaii.org, or mailed to:

Kupu [Frontiers Program]
677 Ala Moana Blvd, Suite 1200
Honolulu HI 96813

Resume and letters must be **received** by the deadline.